

College of Marine Sciences, National Sun Yat-sen University
Regulations for the Rental of Property of the
R/V NOR3 Marine Instrument Center

Approved at the first R/V OR3 Management Committee in the 2014–2015 academic year on December 18, 2014
Approved at the third R/V NOR3 Management Committee in the 2020–2021 academic year on March 31, 2021

- Article 1. In accordance with the Guidelines Governing the Establishment of the R/V NOR3 Management Committee, the College of Marine Sciences, National Sun Yat-sen University Regulations for the Rental of Property of the R/V NOR3 Marine Instrument Center (hereinafter “the Regulations”) were formulated to effectively manage the public property of the R/V NOR3 Marine Instrument Center (hereinafter “the Center”) project (hereinafter “the Project”), share research resources, maximize the efficiency of property usage.
- Article 2. The property referred to in the Regulations includes assets and items, the determination of which shall be in accordance with the National Sun Yat-sen University Regulations for the Property Management and related laws.
- Article 3. Priority for the use of property under the Project shall be given to missions involving the R/V NOR3. If a unit or individual applies to lend property for use in missions not involving the R/V NOR3, they must strictly comply with the relevant provisions of the Regulations.
- Article 4. The rental service is in principle only for supporting of the National Science and Technology Council projects. Borrowing units or individuals shall not engage in profit-making activities.
- Article 5. No fee shall be charged for borrowing property, but borrowing units or individuals shall bear the costs of property transportation and related consumables.
- Article 6. Borrowing units or individuals shall be responsible for the proper management and safekeeping of the borrowed property, and shall be responsible for damages and repairs. When returning the property, they must restore it to its original condition or purchase the same equipment to return to the Center. In the event of loss of property during the borrowing period, the borrowing unit or individual shall report the loss to the Center and shall be liable for compensation for the loss. Compensation may be made by purchasing the full price of the lost property or by purchasing the same new property to return to the Center.
- Article 7. The Center provides consultation on instrument insurance, but the insurance company must be contacted by the borrowing unit or individual. The Center bears no responsibility for whether the insurance is obtained or not. Instruments borrowed from the Center should primarily be deployed on the research vessel with cables attached, and the insurance costs for the equipment shall be borne by the borrowing unit or individual. If the insurance company is unwilling to provide coverage or if the borrowed instruments are deployed without cables (such as mooring),

the borrowing unit or individual shall be fully responsible for damages or losses.

Article 8. The borrowing unit or individual shall first fill out and submit the application form. The rental procedure is considered complete only after being approved by the Dean of the College of Marine Sciences.

Article 9. The rental period is limited to one month. Please consult with the technician or relevant responsible person regarding the possibility of borrowing the desired property before application.

Article 10. For matters not covered in the Regulations, the National Sun Yat-sen University Regulations for the Property Management, the National Property Law, the Audit Law, and relevant laws and regulations shall apply.

Article 11. The Regulations shall be implemented upon approval by the R/V NOR3 Management Committee and by the university president. Any amendment shall also be subject to the same procedure.

Affiliation		Date	
Principal Investigator		Project Title	
Applicant		Title	Phone / Mobile Phone
Email			
Instrument and/or Manpower			Signature/Stamp I have read the Regulations and agree to assume the responsibility.
Period	From to		
Notes	<p>1. The applying unit or individual has fully understood the Regulations and is willing to comply with and assume the associated responsibilities.</p> <p>2. If borrowing instruments incurs additional expenses (instrument insurance, transportation, compensation for loss or damage, etc.) or consumables, the applicant shall bear these costs. Please consult the administrative staff of each MIC for the charge of consumables (e.g., batteries, core barrels, core barrel caps) in advance.</p> <p>3. Before borrowing instruments, please familiarize yourself with the specifications, operation range, and operating procedures of the instruments to avoid unnecessary damage.</p> <p>4. In the event of manpower support to other vessels, the applicant shall bear related expenses such as transportation, travel expenses, and offshore subsidies. This does not apply to the mutual support among MICs.</p> <p>5. The service is in principle only for supporting of the National Science and Technology Council projects. Borrowing units or individuals shall not engage in profit-making activities.</p> <p>6. Please inquire the respective MIC for any unspecified issues.</p>		
Comment (by MIC)	(Please briefly explain the handling procedure and specify fees)		
Technician	Manager or Consultant	PI of the MIC project	
(Filled by MIC) Instrument Return Status	<input type="checkbox"/> Fully returned <input type="checkbox"/> Partly returned. Missing item(s): <input type="checkbox"/> Damaged or lost item(s): Date: _____ Handled by: _____		

- ※ To ensure the desired instrument can be allocated or the supporting manpower is available, please submit the application from before 7 working days of the intended date,
- ※ Please email the application from to Ms. Hung, 07-525-2000*5008, Ichung@mail.nsysu.edu.tw
- ※ The application procedure is considered complete only after the applicant has received a copy of the application form bearing all required official seals. If such a copy is not received, please contact the NOR3 Manager by email: manager@nsysunor3.com